Digitization station

Use the Digitization Station to convert photos, negatives, slides, family videos, cassette tape recordings, and more into digital formats. The station also offers a variety of creative multimedia software allowing users to edit their media files.

Booking the digitization station

Users may reserve the digitization station for up to 3 hours at a time. Please note that the station is self?guided, and staff can only answer basic questions. If you need further help, please refer to our user guides. (You will also receive a printed copy of the guide to reference during your session.) For more in-depth assistance, please request an orientation.

To schedule your session, please click the link below (links to an external booking site):

Book the station

If you would like help getting familiar with the digitization station, staff can provide an orientation upon request. An orientation typically takes 15–45 minutes, depending on what you plan to do. Orientations can be provided for digitizing and for multimedia software use. For a digitization orientation, we will walk you through the equipment and digitize an item together. For a multimedia software orientation, we will show you the basics of how to use photo editing, video editing, audio editing, or file conversion software. To use the station independently afterward, you will need basic computer skills.

To request an orientation, please click the link below:

Request an orientation

Formats you can digitize

Please note: You can only digitize materials if you hold the copyright for them. You may not digitize commercially produced movies, TV shows, or music albums.

- Photos and negatives
- Film (35mm, medium format, 4x5 inch)
- VHS tapes (NTSC and non-commercial only)
- 35mm slides and film strips
- Super 8 or 8mm reel-to-reel film (Does not include 8mm or DV tapes for camcorders*)
- Audio cassette tapes (non-commercial only)

*Camcorder tapes can be digitized only if you bring a camcorder that can play the tapes. The camcorder must be functioning, and must have an RCA or S-Video output cable.

Want to digitize film negatives and slides from home?

Check out our Wolverine Mini Film Scanner!

Equipment available

- Desktop PC with a CD/DVD drive
- Epson V850 Pro Scanner with 35mm slide, 35mm negative, 4x5 film, and medium format film holders
- VIDBOX Video Converter (for use with VHS or your own camcorder)

- Sanyo Combo VHS/DVD player

- Wolverine Moviemaker Pro (8mm and Super 8 film reel digital conversion)

- Ion Tape Express Plus (Audio cassette tape to digital file conversion)

Software available

Photo Editing & Image Processing

- Adobe Photoshop
- Adobe Photoshop Web
- Adobe Lightroom Classic
- Adobe Lightroom Web
- Darktable
- RawTherapee

Video Editing & Media Production

- Adobe Premiere Rush
- DaVinci Resolve
- OpenShot Video Editor

Audio Editing & Conversion

- Audacity

Digitization & Capture Tools

- Epson Scan

- OBS
- EZ Vinyl/Tape Converter

Media Conversion & Encoding

- HandBrake

Adobe Creative Cloud

- Adobe Express
- Adobe Stock
- Adobe Fonts
- Adobe Firefly

User guides

Photos, Negatives, and Slides

35mm Slides

Film Strips and Negatives

Medium Format and 4x5 Inch Film

Photos

VHS Tapes

VHS Tapes

Video tutorial

Audio Cassettes

Cassette Tapes

Super 8 or 8mm Reel-to-Reel Film

8mm and Super 8 film

Video tutorial