Wireless Printing

You can send print jobs wirelessly to the Port Moody Public Library using your computer, phone, or tablet.

Upload file(s) from your device

Click the link below to access Princh, our wireless printing service:

Upload your files here

Select your settings

Choose black and white or colour, and number of copies.

Note: On mobile, you need to tap the gear icon under "Settings" to change these options. The icon will not appear until the document has finished uploading.

Click/tap the gear icon under "Settings" for more options:

- Paper size
- Black & white / Colour
- Number of copies
- Page range
- Single-sided / Double-sided

You can also preview your print job or remove the file in this window.

Select method of payment

Once you submit your wireless print job, you will be prompted to select a method of payment.

Electronic payment

Pay online with Google Pay, Apple Pay, or a credit card.

Note: Your print job will be printed immediately after payment. If you are sending a print job from outside the Library, select Pay at the desk or Pay with cash.

Pay at the desk

Enter your name (or a pseudonym) and see staff at the Information Desk to release your print job. You can pay with cash, debit, or credit at the Accounts Desk.

Pay with cash

You will receive a 4 digit code to release your print job. At the print release station, tap the "Release my print jobs" option and enter the code. Insert coins or bills.

Note: All print jobs will be cleared from the system at the end of each day. Make sure you pick up your print job the same day that you print it.

Printing costs

Our self-serve print release terminal accepts bills and coins. You can also pay online using Google Pay, Apple Pay, or a credit card. If you would like to pay in person using debit or credit, see staff at the Information Desk to release your print job.

Type of printing	Cost per page
Black and white, single-sided	$0.20
Black and white, double-sided	$0.40
Colour, single-sided	$0.50
Colour, double-sided	$1.00