



Port Moody
**Public
Library**

Library Board Member Open House

Role of the Board



Strategic Planning



Library Director



Policy and Fiscal Oversight



Advocacy and Fundraising



Effective Governance

Authority of the Board

Library Act [RSBC 1996] Chapter 264

- Mechanism to create public libraries
- Establishes the various forms of governance for public libraries
- Defines the boards general powers and duties
- Encourages the use of library services
- Enable the delivery of library services

Partnerships

- City of Port Moody
- Within the board
- Library Director

What makes for an Effective Board Member?



Personal experience with
using library services



Interest and
commitment



Available time



A good team member



Qualifications and
experience



Variety of experience
and diversity



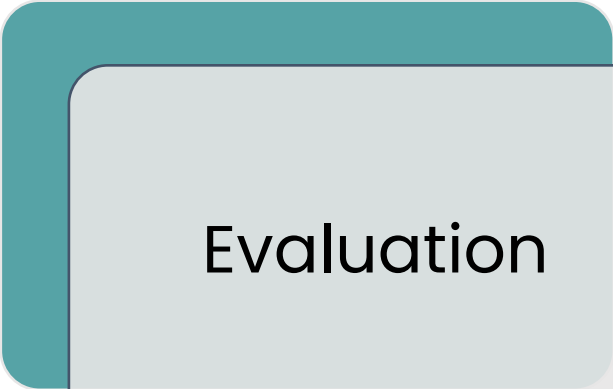
Board Governance

- Rules and Procedure
 - Roberts Rules of Order
 - Formality vs. informality (our culture)
- Committees
 - Only one standing committee – Executive Committee
 - All other committees are ad hoc
 - Policy Review Committee
 - Fund Development Committee

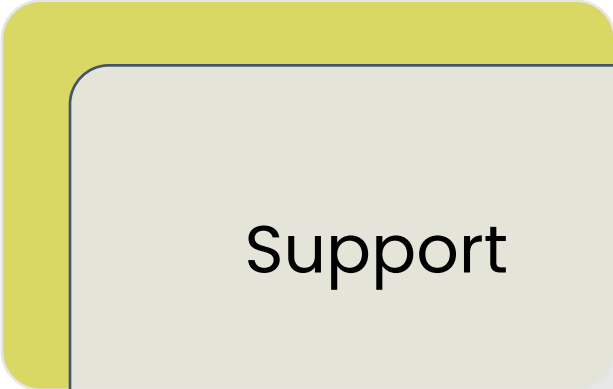




Library Director



Evaluation

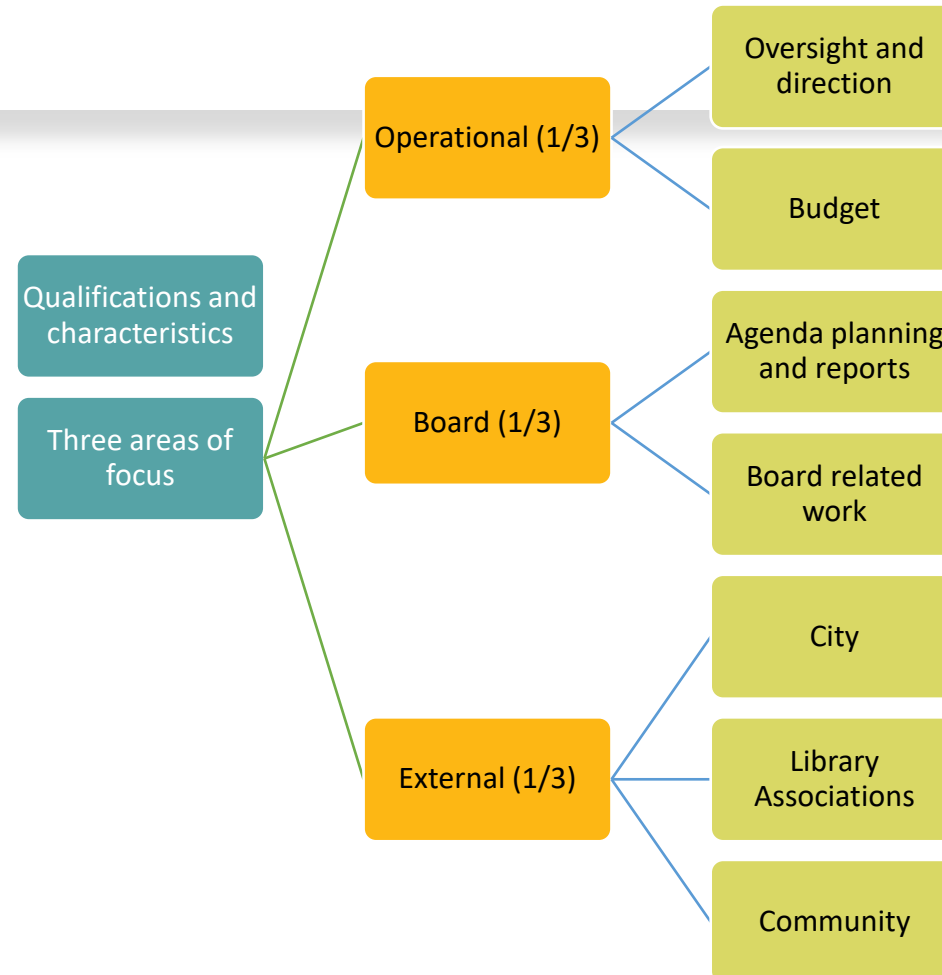


Support

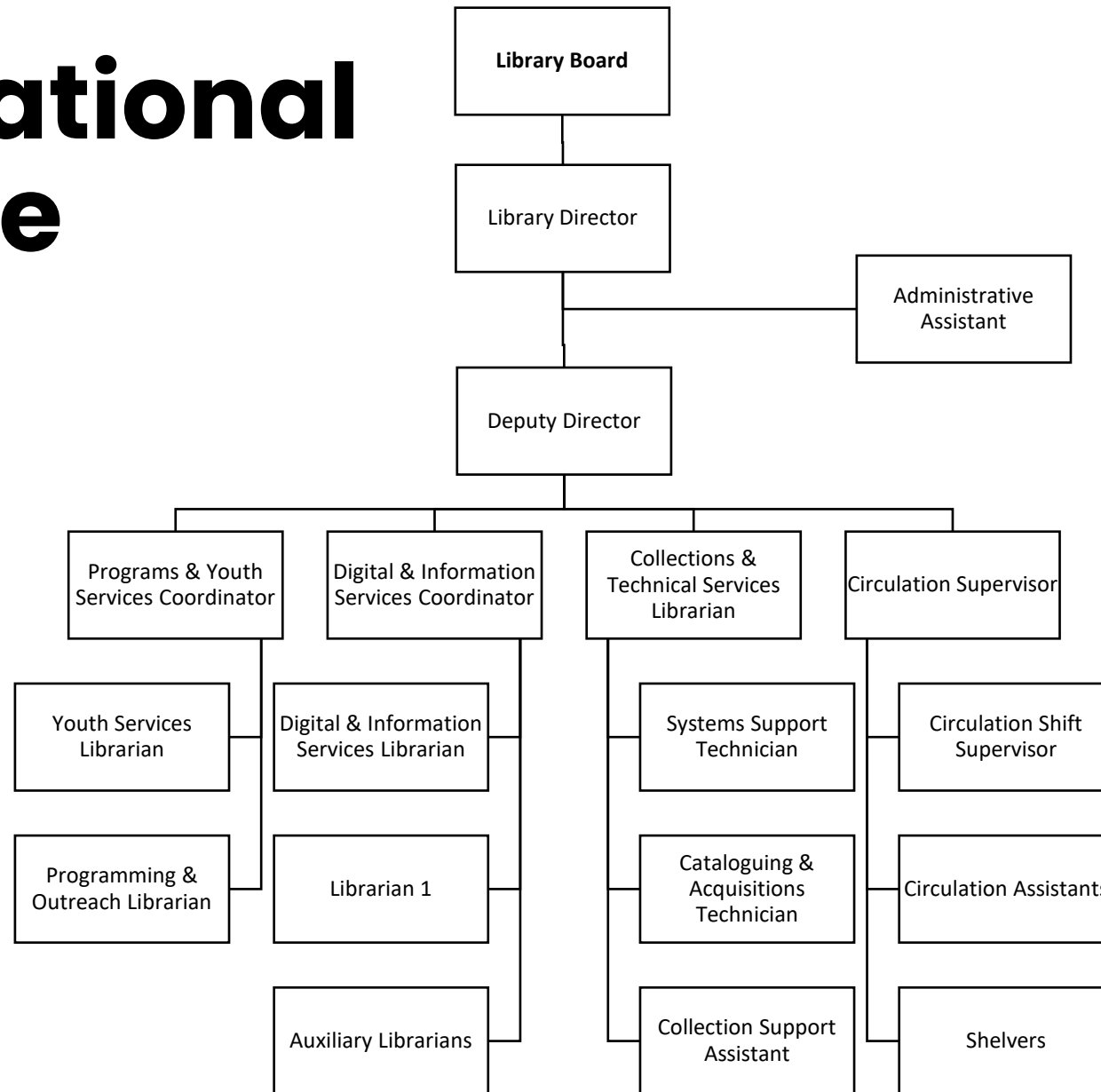


Communication
with staff

Library Director's Role



Organizational Structure



A photograph of a man with glasses and a green argyle vest over a light-colored shirt, holding a red book and gesturing with his hands while talking to a student. The student is in the foreground, holding a notebook. They are in a modern library with bookshelves on the left and study carrels in the background.

Staffing Overview

- 18.5 FTE
- 6 professional librarians excluding management
- 2 exempt management (Director and Deputy Director)
- 6 additional full-time staff members
- 9 regular part-time staff members
- 20 auxiliary staff members
- CUPE

Relationship with the City of Port Moody



Facility



Funding

Operating
Capital
Reserves



Separate yet close
relationship

Collective Agreement
City policies



Mayor and Council



Reporting



Board Meeting Reports

Operational
Strategic Plan Updates



Annual Reports

For the public
For the City
For the Province



Statistical Reports

Collected for provincial
purposes
Collected for internal use



Budget – Board Role

Secure adequate
funds to support
library services

Planning

Priority Setting

Approve the
budget

Present the
budget to Council

Monitoring and
oversight

Fundraising



Board Development



Ensure succession planning

For the Board

For the Executive Committee including
Chair and Vice-Chair



Enhance overall performance of the Board

Training

Recruiting for skills and competencies

Onboarding and development of
trustees

Self-evaluation



Benefits to Library Board Members



Learn

Local government
Issues relevant to
the library
community
New skills and
competencies



Meet New People

Other trustees
Library staff



Serve Your Community

Questions

