Port Moody Public Library

Agenda

Regular Meeting - Port Moody Public Library Board

Thursday, July 16, 2026
7:00 p.m.
Brovold Room

	1.	Call to Order
Agenda (pp 1-2)	2.	Approval of Agenda
		Recommendation:
		THAT the July 16, 2026 Library Board meeting agenda be approved.
	3.	Consent Agenda
Minutes (pp 3-6)	3.1	Minutes of regular Library Board meeting of June 18, 2026 (for approval)
Library Activity Report (pp 7-8)	3.2	Library Activity Overview (for information)
1) Staff Report (p 9) **2) Revenue and Expense Report to June 30 (pp 10-14)**	3.3	Revenue and Expense Report to June 30, 2026 (for information)
		Recommendation:
		THAT all items on the consent agenda be approved or received for information as noted.
	4.	New Business
Director's Report (pp 15-20)	4.1	Library Director's Report
		For information and discussion.
	4.2	Land Acknowledgement Practice
		For discussion
1) Staff Report (pp 21-23) **2) Grant Award Letter (pp 24-26)**	4.3	Provincial Library Grants Report 2026
		Recommendation:
		THAT the Library Board send a letter of thanks to the Minister of Housing and Municipal Affairs acknowledging the Public Libraries Provincial Grants Allocations for 2026.
Staff Report (pp 27-28)	4.4	Project Proposal to Replace Self-Checkout Machines Recommendation:

		THAT the Library Board approve the expenditure of up to $90,000 from the Library's Future Capital Reserve to replace the self-checkout machines.
1) Staff Report (pp 29-31) **2) Appendix A - Guidelines for Staff (pp 32-50)** **3) Appendix B - Operating GL (pp 51-55)** **4) Appendix C - Budget Highlights 2026 (p 56)**	4.5	Library 2027 Budget Submission Recommendation: **THAT the library's 2027-2031 Five Year Financial Plan submission be approved and forwarded to the City of Port Moody's Finance Department.**
	5.	Reports from Board Committees/Representatives
Board Chair	5.1	Update from Library Board Chair
Policy Review Committee **1) Fundraising and Sponsorship Policy Report (pp 57-64)** **2) Proposed Fundraising and Sponsorship Policy (F4) (pp 65-69)** **3) Current F4 policy (p 70)**	5.2	Policy Review Committee Recommendation: **THAT the Library Board approves in principle the draft *Fundraising and Sponsorship Policy (F4)* as presented in the report dated July 16, 2026,** **AND THAT final approval be considered once the related *Naming and Donor Recognition Policy (F5)* has been reviewed.**
Fund Development Committee	5.3	Fund Development Committee
InterLINK	5.4	Public Library InterLINK
Staff Report (pp 71-72)		For information
Arts, Culture & Heritage Committee	5.5	Arts, Culture & Heritage Committee
BCLTA	5.6	BC Library Trustees Association
	6.	Roundtable
	7.	In-Camera *(Agenda sent separately)* Recommendation: **THAT, as provided in section 17.2.1, 17.2.2 and 17.2.8 of the Board Meeting policy, this part of the meeting of the Library Board be closed to the public.**
	8.	Adjournment